NOTICE INVITING TENDER FOR THE SALE OF SCRAP ITEMS

ICAR-ATARI, Zone – VII, Umiam intends to sell the miscellaneous scrap articles on “as is where is basis” lying at ICAR-ATARI, Umiam. Sealed tenders are invited from the interested parties for the sale of scrap materials. Interested parties should drop their bids in the drop box latest by 18th February, 2020 before 3.00 P.M. in the ICAR-ATARI, Zone – VII, Umiam.

Tender documents and terms & condition documents may be collected from the office of the above mentioned address during office hours and on the office website after depositing a tender fee of Rs.100/- (Rupees one hundred only). Tender cost should be paid in the form of Demand Draft in favour of Director, ICAR-ATARI, Zone – VII, Umiam. You are requested to follow the guidelines and also the terms and conditions of the tender set and submit the offers accordingly.

Right to accept or reject any or all tenders without assigning any reason vests with the Director, ICAR-ATARI, Umiam.

Please note that the

<table>
<thead>
<tr>
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<th>Period of collection of tender set</th>
<th>Upto 5th February, 2020</th>
<th>From 10.00 A.M to 4.00 P.M. on working days</th>
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<tbody>
<tr>
<td>1.</td>
<td>Due date of submission of tender</td>
<td>Upto 17th February, 2020</td>
<td>Till 3.00 P.M.</td>
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<td>2.</td>
<td>Date of Inspection of Scrap</td>
<td>6th February, 2020 to 10th January, 2020</td>
<td>From 10.00 A.M to 4.00 P.M. on working days</td>
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Bids will be opened on 18th February, 2020 at 11.30 A.M. in the Office chamber of Store Officer, ICAR-ATARI, Umiam in presence of bidders or their representative.
TERMS AND CONDITIONS

1. MODE OF SUBMISSION OF TENDER

1.7 Tenders should be submitted in the prescribed form obtained from the above address.
1.8 The tenders should be submitted in sealed cover addressed to Director, ICAR-ATARI, Zone – VII, Umiam.
1.9 Sealed documents should be dropped in the drop box kept in the office of ICAR-ATARI, Zone – VII, Umiam prior to the closing date and time of the tender. Once the tender is submitted no withdrawal will be allowed.
1.10 Incomplete tender or tenders submitted with qualifying conditions or with condition at variance with the special as well as General terms and conditions of tender are liable to be rejected.
1.11 In event of office remaining closed on the date of opening of the tender for any unforeseen reasons, the tender shall be received and opened on the next working date.
1.12 Tenderer should signed on all the pages of the tender document.

2. ACCEPTANCE OF OFFER

2.1 The successful tenderer will be intimated about the acceptance of their offer under Telephonically/Registered post.

3. QUALITY & QUANTITY

3.1 The goods are offered purely on “AS IS WHERE IS” basis. Pick and choose method of collection is strictly prohibited.
3.2 The tenderer should thoroughly satisfied themselves about the nature, conditions and quality of material at the time of inspection.
3.3 The scrap equipments and material will be sold on lot basis. The entire material lying in the lot will have to be lifted by the purchaser so as to clear the entire lot at a time.

4. LIFTING & COLLECTION

4.1 Lifting of all scrap from “as is where is” basis will be the total and complete risk and responsibility of scrap purchaser only.
4.2 The purchaser should follow the procedure of institute with regard to entry of vehicle, issue of material in force at the time of taking delivery. Cost of segregation / cutting /bundling/loading unloading/transportation etc of scrap materials are to be borne by the purchaser(s).
4.3 The purchaser(s) will be allowed to take delivery of stores during office hours.

5. PAYMENT TERMS
Full payment of the stores has to be made within 10days from the date of receipt of the Sale order or earlier as will be specified in the sale order. The payment will be made in the form of DD/Pay Order in favour of Director, ICAR, ATARI, Zone – VII, Umiam payable at Umiam.

6. LIFTING PERIOD
Entire quantity has to be lifted within 10 days strictly as per Delivery order Advice, which will be issued within 5 days of realising the DD. The contract may be cancelled if the scrap is not lifted within this time period and entire amount will be forfeited.
7. **INSPECTION**
The interested tenderers may inspect the tendered goods on above working days between 10.00 A.M. to 4.00 P.M except Sunday or holidays at ICAR, ATARI, Umiam.

**DECLARATION**

I/We have fully understood the above general terms and conditions of the tender attached with the Tender which are returned herewith duly signed by me/us in token of having accepted the same and I/We have made by our offer keeping in view these Terms & Conditions.

Signature of the Tenderer

Full Name and Seal with place & Date
SEALED TENDER

From

To,

The Director

ICAR, ATARI, Zone – VII, Umiam

Sir,

In response to the above invitation of tender for sale of scrap materials, we are quoting our rates enumerated in the attached schedule.

The Demand Draft of No. Dated.

in favour of Director, ICAR-ATARI, Zone – VII Umiam payable at Umiam for tender fee is enclosed.

In event of the acceptance of the rates offered we undertake that we will abide by the terms and conditions of the tender documents comprising of :-

3. Sealed Tender form
4. Terms and conditions.

Yours faithfully,

Place:
Date:

Signature of the Tenderer with seal
COMMERCIAL BID

Rate of Tender for the Sale of Scrap materials

With reference to above Tender Notice I/We offer our rate/Price as mentioned below:

Name & Address of the Firm/Tenderer-


Price Offered by the Firm/Tendered : Rs_____________________

(In words): ____________________________________________

Place:
Date : ________________________________

Signature of the Tenderer with seal